



## Bandon Hill Parent Partnership Meeting Agenda 5 - Tues 6 May 2025



Meeting Start - 2.00pm

Focus	Who?	Time	Discussion notes	Key actions
Welcome	RH	2.00	Attendees: Angela Morrone, Caroline Duncan, Supriya Shekhar, Jacqui Bowall, Monika Chaturvedi Apologies: Emma Sayer	
Parent responses	RH		<ul style="list-style-type: none"> <li>● Following positive feedback on the art gallery sessions, parents inquired about displaying all children's artwork instead of a selection.</li> <li>● Additionally, Year 4 requested an increase in Instagram posts for their year group.</li> </ul>	<ul style="list-style-type: none"> <li>● For next year, we will display all children's artwork. The interactive display by Year 5 was very well-received by both parents and children. Next year, we will look to do something similar.</li> <li>● RH will liaise with all year groups to add more Instagram photographs.</li> </ul>
TA deployment	LD		<ul style="list-style-type: none"> <li>● How are adults deployed around the school?</li> </ul>	<ul style="list-style-type: none"> <li>● RH will send a letter about staff deployment.</li> </ul>
Communication	JB/LD		<ul style="list-style-type: none"> <li>● Please inform both parents and children of any unexpected changes to the school day (e.g. PE day changes).</li> <li>● For upcoming trips, please provide parents with plenty of notice for volunteer opportunities. Trip letters should be sent home in paper form and via MCAS.</li> </ul>	<ul style="list-style-type: none"> <li>● RH will remind staff that class timetable changes must be communicated through children's contact books and/or MCAS as well as in the Bandon Hill Bulletin.</li> <li>● RH will address with staff the importance of providing significant advance notice for school trips to facilitate parent volunteers, and that trip letters should be sent home in paper form as well as via MCAS.</li> </ul>
New PSA	RH		<ul style="list-style-type: none"> <li>● What is parental feedback on the new PSA events? Do parents find them manageable?</li> </ul>	<ul style="list-style-type: none"> <li>● Parents found the events manageable. Supriya and Angela thanked Bianca Cooper and the PSA for their hard work on all events.</li> <li>● RH to arrange a PSA donation section on MCAS with the office.</li> </ul>
Update personal details on MCAS	RH		<ul style="list-style-type: none"> <li>● RH inquired about whether personal details and permissions can be updated on the MCAS app. Parents agreed but did observe there were inconsistencies in their child's attendance records.</li> </ul>	<ul style="list-style-type: none"> <li>● RH clarified that the MCAS attendance update issue stems from BromCom (the School's management information system) and is under review.</li> <li>● RH will issue a step-by-step guide for parents to modify their contact details, GP information, and photo permissions on MCAS.</li> </ul>
School	RH		<ul style="list-style-type: none"> <li>● <b>KS1 and KS2 Sports Day (Thursday, July 3rd):</b> The event will conclude with two effort awards per class.</li> <li>● <b>Awards Evenings (KS1: Tuesday, July 8th; KS2: Wednesday, July 9th):</b> These evenings will celebrate student successes in academic areas and the school's DREAM values, and will include musical performances by our young instrumentalists.</li> </ul>	<ul style="list-style-type: none"> <li>● RH will discuss the arrangements with PH.</li> <li>● RH will communicate details of the awards evening to all parents.</li> <li>● RH and PH will finalise the revised Behaviour Policy by the next PP meeting on Tuesday, June 17th.</li> </ul>



			<ul style="list-style-type: none"><li>● <b>Behaviour Policy:</b> RH and PH are currently working to provide parents with clearer information regarding the school's sanctions.</li></ul>	
BH Bulletin	JB		<ul style="list-style-type: none"><li>● The weekly BH Bulletin is not always distributed to parents on Friday.</li><li>● The newsletter should feature a prominent display of key school dates at the beginning.</li></ul>	<ul style="list-style-type: none"><li>● SLT to ensure the newsletter is sent to parents on Friday evenings for spelling practice and week preparation.</li><li>● AH to include an upcoming dates page in the BH Bulletin.</li></ul>
AOB	JB		<ul style="list-style-type: none"><li>● Any possibility of bringing back life skills passports, such as for tying shoelaces or ties?</li></ul>	<ul style="list-style-type: none"><li>● RH will explore this further.</li></ul>

Meeting End 3.00 pm